

## RECORD OF TRAINING (REQUIRED ANNUALLY)

EMPLOYEE NAME: Dave Thompson

Designate the means used to verify that the employee understood the training. Put a check in the appropriate column/s below:

#1=Discussion; where employee showed knowledge of training

#2=Employee demonstrated procedure (hands on)

#3=Written test

## "ALL" = ALL JONES BRANCH EMPLOYEES

		MONTH DUE	DATE HELD	EMPLOYEE'S SIGNATURE	TRAINER'S SIGNATURE	Column 1	Column 2	Column 3
ALL	Hazard Communication (ST) including MSDS	JAN	1/14/04	Dave Thompson	John M. King	X	X	X
ALL	Contingency Plan	FEB	2/3/04	Dave Thompson	John M. King	X		
ALL	Personal Protective Equipment & Respiratory Protection Policy (S)	MAR	3/10/04	Dave Thompson	John M. King	X	X	
ALL	Process Safety Management (S)(ST)	MAR	3/10/04	Dave Thompson	John M. King	X		
ALL	Safety Shoe Policy (S)	APR	4/7/04	Dave Thompson	John M. King	X		
ALL	Smoking Policy (S)	APR	4/7/04	Dave Thompson	John M. King	X		
ALL	Hazard Reporting Procedures (S)	MAY	5/3/04	Dave Thompson	John M. King	X	X	
ALL	Fire Prevention/Equipment/Use of Fire Extinguishers (S)	JUN	6/11/04	Dave Thompson	John M. King	X	X	X
ALL	First Aid Training(S)	JUL	7/14/04	Dave Thompson	John M. King	X	X	
ALL	General Safety Rules (S)	AUG	8/11/04	Dave Thompson	John M. King	X		
ALL	Plant Safety Rules (S)	AUG	8/11/04	Dave Thompson	John M. King	X		
ALL	Visitors Policy & Visitor's Safety Rules (S)	AUG	8/11/04	Dave Thompson	John M. King	X		
ALL	Spill, Leak or Release Guidelines (E)	SEPT	9/13/04	Dave Thompson	John M. King	X	X	
ALL	Operation of Emergency Eyewash & Safety Shower (S)	OCT	10/8/04	Dave Thompson	John M. King	X	X	
ALL	Off-The-Job Safety (S)	NOV	11/2/04	Dave Thompson	John M. King	X		
ALL	Back Injury Prevention (S)	NOV	11/2/04	Dave Thompson	John M. King	X	X	
ALL	Security Plan Training (SEC)	NOV	11/2/04	Dave Thompson	John M. King	X		
ALL	Good Housekeeping (S)	DEC	12/11/04	Dave Thompson	John M. King	X		
ALL	Electrical Safety (S)	DEC	12/11/04	Dave Thompson	John M. King	X		

## "L" = LAB/CHEMICAL TESTING EMPLOYEES:

L	Chemical Hygiene Plan (LS)	FEB						
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"O" = OFFICE STAFF:

		MONTH DUE	DATE HELD	EMPLOYEE'S SIGNATURE	TRAINER'S SIGNATURE	Discussion Column 1	Demonstrate Column 2	Test Column 3
O	Bomb Threat Procedures	APR						
O	Office Safety (S)	APR						

"S" = SALES, "ER" = EMERGENCY RESPONSE

S	Customer Site Assessment (S)	JUN						
S-ER	Chlorine Safety Training Seminar	JUN						

"D" = DRIVERS, "P" = PLANT, "M" = MAINTENANCE, "ER" = EMERGENCY RESPONSE:

D	Drivers' Rules and Regulations (T)	JAN	1/14/04	David Thompson	John McE...	X	X log Books	
D	Pre-Trip Inspection of Vehicle; Daily Logs	FEB	2/3/04	David Thompson	John McE...	X	X	
D	SOP for Loading /Unloading Tank Truck (P) Acid	MAR						
	Bleach	MAR	3/10/04	David Thompson	John McE...	X	X	
	Caustic Soda	MAR	3/10/04	David Thompson	John McE...	X	X	
D	SOP for all Paperwork (T)	APR	4/7/04	David Thompson	John McE...	X	X	
D-P-M	Forklift Training Program (ST)	MAY	5/3/04	David Thompson	John McE...	X	X	
D	SOP for Operating Boom Trailers	JUN	6/11/04	David Thompson	John McE...	X	X	
D	SOP for Cargo Tank Inspection/Retest (T)	JUL	7/14/04	David Thompson	John McE...	X	X	
D	Emergency Kit Training: Kit "A" - Cylinders	AUG	8/10/04	David Thompson	John McE...	X	X	
	Kit "B" - Ton Containers	AUG	8/10/04	David Thompson	John McE...	X	X	
	Kit "C" - Tank Car	AUG						
D-P-M	Machine & Equipment Lockout/Tagout (ST)	SEPT	9/13/04	David Thompson	John McE...	X	X	
D-P-M	Material Handling Training (ST)	OCT	10/8/04	David Thompson	John McE...	X		
D	Security Plan - DOT Specific (SEC)	NOV	11/2/04	David Thompson	John McE...	X		
D-P-M-ER	Respiratory Equipment Training (S)(ST)	DEC	12/1/04	David Thompson	John McE...	X		
	Escape Respirator	DEC	12/9/04	David Thompson	John McE...	X	X	X
	Half & Full-Face Respirator; incl. fit testing	DEC	12/9/04	David Thompson	John McE...	X	X	X
	SCBA; incl. fit testing	DEC	12/9/04	David Thompson	John McE...	X	X	X

"P" = PLANT, "M" = MAINTENANCE

		MONTH DUE	DATE HELD	EMPLOYEE'S SIGNATURE	TRAINER'S SIGNATURE	Discussion Column 1	Demonstrate Column 2	Test Column 3
P	SOP For Daily Scale Check (P)	JAN						
P	SOP for Requalifying Rejected Cylinders (P)	FEB						
P	SOP for Processing Cyl./Ton Containers (P)	MAR						
	Chlorine	MAR						
	Sulfur Dioxide	MAR						
	Anhydrous Ammonia	MAR						
P	SOP for Hydrostatic Testing	APR						
P - M	Mitigation Systems Training (S)	APR						
P	SOP for Reconditioning Chlorine Valve (P)	MAY						
P	SOP for Filling Storage Tanks: all products (P)	JUN						
P	SOP for Manufacture of:	JUL						
	Sodium Hypochlorite (P)	JUL						
	Aqua Ammonia (P)	JUL						
	Sodium Bisulfite (P)	JUL						
P	SOP for Loading/Unloading Tank Trucks (P)	AUG						
	Acids	AUG						
	Bleach	AUG						
	Caustic Soda	AUG						
	Chlorine	AUG						
	Other (Product: _____)	AUG						
P	Emergency Plant Shut Down (Power Failure)	SEPT						
P	SOP for Filling Drums & Carboys (P)	OCT						
	Acids	OCT						
	Bleach	OCT						
	Caustic Soda	OCT						
	Aqua Ammonia	OCT						
	Sodium Bisulfite	OCT						
P	SOP for Fuseplug Drill-Out Device cylinders & tons (P)	NOV						
M - P	Machine Guards (S)	NOV						
P	SOP for Railcar Receiving & Release (P)	DEC						

		MONTH DUE	DATE HELD	EMPLOYEE'S SIGNATURE	TRAINER'S SIGNATURE	Discussion Column 1	Demonstrate Column 2	Test Column 3
P	SOP for Railcar/Tank Truck Connection, Discharge & Disconnection (P)	DEC						
	Chlorine	DEC						
	Anhydrous Ammonia	DEC						
	Sulfur Dioxide	DEC						
	Caustic Soda	DEC						
	Acids	DEC						

**"M" = MAINTENANCE:**

M	Confined Space Entry (S, M)	JAN						
M	Electric Arc Welding (S)	MAR						
M	Oxy-Acetylene Torch Equipment (S)	MAR						
M	Ladders (S)	MAY						
M	Line Breaking Permits (M)	JUL						
M	SOP for Maintenance of Equipment (M)	SEP						
M	Mechanical Integrity Program	NOV						

**"ENS" = ELEMENTARY NEUTRALIZATION SYSTEM****OPERATORS, "ER" = EMERGENCY RESPONSE:**

ENS	Elementary Neutralization System: Operations/Limitations (E)	JAN						
ENS	Chemical Compatibility (E)	FEB						
ENS	Chemical Hygiene Plan (LS)	MAR						
ENS-ER	Hazardous Waste Operation (ST)	APR						
ENS-ER	Decontamination (ST)	MAY						

**"ER" = EMERGENCY RESPONDERS:**

		MONTH DUE	DATE HELD	EMPLOYEE'S SIGNATURE	TRAINER'S SIGNATURE	Discussion Column 1	Demonstrate Column 2	Test Column 3
ER	Basic Chemistry	JUN						
ER	DOTs Emergency Response Guidebook	JUL						
ER	Knowledge of Local Emergency Response Plan	AUG						
ER	Knowledge of State Emergency Response Plan	AUG						
ER	Knowledge of JCI Medical Surveillance Program	AUG						
ER	Chlorine Training (ST)	SEPT						
	"A" Kit	SEPT						
	"B" Kit	SEPT						
	"C" Kit	SEPT						
	Additional Equipment Training	SEPT						
	Drills (including Critiques):	SEPT						
	CHLOREP Training (CHLOREP Handbook)	SEPT						
ER	Sulfur Dioxide Training	SEPT						
	Basic Information (ST)	SEPT						
	"A" Kit	SEPT						
	"B" Kit	SEPT						
	"C" Kit	SEPT						
	Additional Equipment Training	SEPT						
	Drills (including Critiques):	SEPT						
ER	Oxidizers/Ammonia/Acids/Caustics Training	OCT						
	Basic Information (ST)	OCT						
	Drills (including Critiques):	OCT						
	Totally encapsulated suits	OCT						
	Salvage Drums	OCT						
ER	Overchlorinated vat response	NOV						
ER	Plug & Patch Kit	DEC						

**EMERGENCY RESPONSE PERSONNEL MUST RECEIVE 24 HOURS OF TRAINING INITIALLY AND 8 HOURS OF REFRESHER TRAINING ANNUALLY THEREAFTER**

Refer to the following Manual Key: S=Safety, ST= Safety Training, LS= Lab Safety, T=Transportation, E=Environmental, P=Production, SEC=Security

## SECURITY TRAINING

[illegible]

# RECORD OF TRAINING

"HAZMAT EMPLOYEE"

as defined by 49 CFR 171.8

EMPLOYEE:

Dave Thompson

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KEY	TRAINING	DATE	EMPLOYEE'S SIGNATURE	TRAINER'S SIGNATURE
This document summarizes training that may have been done to fulfill other training requirements. Training must be conducted every 2 years..				
A	Hazard Communication Program (Safety Manual - Includes Quiz)	1/14/04	<u>Dave Thompson</u>	<u>John Higgins</u>
A	MSDS (Safety Manual)	1/14/04	<u>Dave Thompson</u>	<u>John Higgins</u>
A	Personal Protective Equipment (Safety Manual)	3/10/04	<u>Dave Thompson</u>	<u>John Higgins</u>
P	Container Requalification (Production Manual)			
A	General and Plant Safety Rules (Safety Manual)	4/7/04	<u>Dave Thompson</u>	<u>John Higgins</u>
A	Contingency Plan (Contingency Plan Manual and Safety Training Manual - Includes Quiz)	2/3/04	<u>Dave Thompson</u>	<u>John Higgins</u>
A	Spill Leak Guidelines (Environmental Manual)	9/13/04	<u>Dave Thompson</u>	<u>John Higgins</u>
A	Evacuation Plan (Branch Contingency Plan)	2/3/04	<u>Dave Thompson</u>	<u>John Higgins</u>
A	Transporting Hazardous Materials (Transportation Manual Ch. XIII)	10/8/04	<u>Dave Thompson</u>	<u>John Higgins</u>
PD	Material Handling Program (Safety Training Manual)	10/8/04	<u>Dave Thompson</u>	<u>John Higgins</u>
P	Railroad Operations (Production Manual)			
PD	Loading/Unloading Tankers, Tank Cars, Trailers (Production Manual)	3/10/04	<u>Dave Thompson</u>	<u>John Higgins</u>
P	Container Filling (Production Manual)			
D	Cargo Tank Inspection/Retest (Transportation Manual)	7/14/04	<u>Dave Thompson</u>	<u>John Higgins</u>

## EMPLOYER CERTIFICATION

I Scott + Pamela certify that Dave Thompson has been trained  
Branch Manager Hazmat Employee  
and tested in accordance with the requirements of 49 CFR 172.704.

KEY: ☒ A - ALL  
☐ O - OFFICE

☐ P - PRODUCTION/YARD  
☒ D - DRIVER

Indicate employee position by  
circling

## TRAINER:

Name John Higgins

Address 1919 Marine View Dr  
Gracey, WA 98422